



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

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EMS TRANSMISSION: 12/10/03

Instruction Memorandum No. **CA-2004-008**

Expires: 09/30/05

To: All Field Managers and District Manager

From: State Director

Subject: Fully Processing Grazing Permits Workshop

Program Areas: Grazing Administration and Planning

DD: 01/14/04

Washington Office Instruction Memorandum No. 2003-071 requires grazing permits and leases that expired in Fiscal Years (FY) 1999 and 2000 to be fully processed by September 30, 2004. In addition, the Annual Work Plan Budget Directives require permits that expired in FY99 and 00. A fully processed permit or lease is completion of appropriate consultation with the Endangered Species Act, adequate environmental impact analysis, land use plan conformance, and issuance of a proposed grazing decision in accordance with 43 CFR 4160.

In response to this requirement, the State Office is planning a workshop to provide information to Field Office Staffs regarding fully processing grazing permits and leases. This workshop will be held in Room W-2617 in the California State Office on Cottage Way and will begin at 1:00 pm on January 14 and end at 12:00 pm on January 15. A block of sleeping rooms has been reserved under 'BLM' for arrival on January 14 for one night's stay. Please call the Vagabond Executive Inn on 2030 Arden Way at (916) 929-5600, directly, to make your reservations. A map indicating locations of the Vagabond Executive Inn and the State Office, can be found at <http://web.ca.blm.gov>.

Field Managers and the District Manager are welcome and encouraged to attend. Field Managers should plan to send at least one NEPA coordinator and their range staffs. An agenda will be distributed prior to the workshop.

If you have any questions about the workshop, please call Dianna Brink, Rangeland Management Specialist, at (916) 978-4645 or Jack Mills, Environmental Coordinator, at (916) 978-4636.

Signed by:
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Associate State Director

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Records Management

